

Λ|L|C

2024

# SCHOLARSHIP OPPORTUNITIES

---



# FIELDWORK/INTENSIVE SUPPORT GRANT

This grant supports students who are completing a fieldwork commitment or Intensive as part of a unit of study or vocational requirement. Its primary purpose is to assist students meeting the costs associated with attending to fieldwork commitments or intensives which require them to travel, but other relevant out of pocket expenses may be considered.

## Eligibility

Eligible applicants must be engaging in fieldwork or an intensive must be enrolled in a University of Divinity course with ALC as their home college and fit one of the following categories:

- a) Be a Discover student undertaking the LCA placement (not their local congregational placement unless this cannot occur in their local congregation for an approved reason)
- b) Be a student undertaking the fieldwork component of the general pastoral studies stream
- c) Be a student in any program where fieldwork has been recommended, or is required in addition to the academic program, and where the student is not eligible for a professional placement grant
- d) A student in any program and where a unit enrolment is conditional on attendance at an intensive

## Grant Details

Students can apply for the grant at any time but must either apply or signal their intention to apply before incurring the costs.

The grant offer will:

- (i) Contribute towards reasonable out-of-pocket expenses associated with travel, accommodation and sundry costs for short term fieldwork placements. Costs may not be covered in full. It is the student's responsibility to book the most economical flights in a timely manner and source cost effective accommodation options
- (ii) Road travel will be reimbursed on a per km basis. Students cannot claim the cost of travel to and from placements less than 25 km from their place of residence. A log book must be kept to support any travel claims. The first 25km of any trip is not funded
- (iii) Students may request a contribution towards other out of pocket expenses that relate to a field placement. These will be assessed on a case-by-case basis
- (iv) Meals/snacks are not generally considered eligible expenses for this grant
- (v) The grant offer will be made to the student in writing and must be accepted before the fieldwork/intensive commences
- (vi) The grant will lapse if the student withdraws from the fieldwork/intensive before its completion
- (vii) The grant will be paid (via EFT) at the conclusion of the fieldwork/intensive unless otherwise negotiated
- (viii) Students must keep receipts and other evidence of expenses incurred

# FIELDWORK/INTENSIVE SUPPORT GRANT

Continued...

## Expectations

Grant recipients are expected to:

- (i) Be a positive role model and ambassador for Australian Lutheran College within the Lutheran Church and wider community
- (ii) Treat staff and other students with high levels of respect and display an inclusive attitude, helping to ensure that ALC is a safe environment in which to work and learn
- (iii) Make their professional placement and studies a priority and maintain a solid grade point average
- (iv) Supply bank account details to enable the payment

## Application Details

Applications should be completed using the online application form no less than four weeks prior to the commencement of the placement (unless the student did not and cannot have known the fieldwork/intensive details in this timeframe).

Applications should include:

- (i) Details of the fieldwork/intensive including where it is and how long it is
- (ii) Where the applicant is applying for travel and/or accommodation assistance, relevant indicators (eg plane fares, anticipated accommodation details, a credible approximation of other costs ) should be provided to support the claim amount
- (iii) Other documentation you believe may support your application



# CONNECT WITH US

---

**Australian Lutheran College**

Freecall: 1800 625 193

Telephone: +61 8 7120 8200

[www.alc.edu.au](http://www.alc.edu.au)

[alc@alc.edu.au](mailto:alc@alc.edu.au)

104 Jeffcott Street, North Adelaide

South Australia 5006

A | L | C



UNIVERSITY  
OF DIVINITY