

Academic Dress Instructions

Instructions for the wearing and care of academic dress

At the graduation ceremony [South Australia]

1. Wearing of academic dress

All participating in the ceremony are required to wear academic dress appropriate for the award

- during the ceremony
- for official photos

Note: During wear, the gown may slip from time to time. If the gown slips during the ceremony, please adjust at the shoulders. Check particularly when rising to receive your award/certificate.

2. Collection of hired academic dress

Hired academic dress is to be collected from the ALC Office of Student Records

- *collection prior to ceremony*
 - email Student.records@alc.edu.au to organise a time for collection
 - if collected prior to graduation day, please remember to take it to the ceremony.
- *collection on the day of the ceremony*
 - please collect from staff in the distribution area

3. Care of hired academic dress

Please note:

- Replacement costs apply if the academic dress is damaged or is not returned.
- Name tags are to be left on the gown, to help monitoring gown returns.

4. Returning your hired academic dress

You may return your academic dress

- to the gown distribution area as soon as practicable after the ceremony, or
- to the ALC Office of Student Records on the Monday following the graduation ceremony.

At the thanksgiving service with presentation of certificates [Queensland]

1. Wearing of academic dress

All participating in the service are required to wear academic dress appropriate for the award

- during the service
- for official photos

Note: During wear, the gown may slip from time to time. If the gown slips during the service, please adjust at the shoulders. Check particularly when rising to receive your certificate.

2. Collection of hired academic dress

Hired academic dress is to be collected

- from the venue
- on the day, prior to the service.

3. Care of hired academic dress

Please note:

- Replacement costs apply if the academic dress is damaged or is not returned.
- Name tags are to be left on the gown, to help monitoring gown returns.

4. Returning your hired academic dress

Please return your academic dress to the nominated gowning room.