



# Listing of Qualifications and Awards Guide for Students

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## Listing of qualifications and awards

Qualifications and awards are cited in shortened form [eg BEd not Bachelor of Education]

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## Punctuation

Post-nominal notation uses minimal punctuation. Post-nominals are separated by spaces, not commas; full stops are not used to abbreviate qualifications [eg BEd not B.Ed]

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## Ordering of qualifications and post-nominal notations

- 1 National honours [such as The Order of Australia, AC, AO, AM, OAM]
- 2 Degrees, diplomas, then certificates
- 3 Fellowships
- 4 Memberships of professional institutions
- 5 Parliamentary designations

*Example:* John Smith PgCertEdLead GradDipTh(Ed) BEd FACE